



NJACCHO General Membership Meeting  
Virtual  
September 29, 2022  
DRAFT Minutes

Evaluation Link: <https://www.surveymonkey.com/r/NJACCHOSept22>

Attendance/Evaluation Link -

- 1) Call to Order and Approval of Minutes –Chris Merkel
  - a) Meeting called to order at 9:33 am
  - b) Minutes from 6/09/22 were reviewed
    - i) Motion to approved the minutes made by Peter T seconded by Sarah P.  
All in favor, no nays or abstentions.
- 2) OLPH Update – Shereen Semple/Jamie Weller
  - a) Leadership Changes
    - i) Dr. Adinaro has left and Meg Fischer is acting Deputy Commissioner
    - ii) Dana Johnson is now assistant commissioner for PHILEP
      - (1) PHILEP will be having a name change since OLPH and Lab have left the division.
    - iii) Family health services Scotto-Rosso assistant commissioner, was in the acting role
    - iv) OLPH will be sending out a contact list shortly.
  - b) Approach by Dept of Human Services, Office of New Americans, Refugee Program
    - i) Refugee status has a very specific qualification and definition. They must have a health screening and then have to have specific forms and medical information documented.
      - (1) In the form, there is an allowance that allows a LHD (medical director), to sign off on the form. Vaccinations must be given or sign off they are up to date. Then the refugee family does not have to go through all the medical exams.
      - (2) NJDOH/DHS looking to collaborate or pilot this project. Please reach out to Shereen if interested.
    - ii) HUD is looking into housing that is managed or overseen by government (DCA or another part of state) and looking into issues that may arise with lead remediation. They want to look at repeat offenders or loop hole around remediation.
      - (1) Shereen and Siobhan will provide them with a list of a few health officers to speak with but will reach out to them first.
  - c) ELC Funding

- i) RFA for funding released and a competitive process.
- d) Licensing Board Meeting
  - i) ELC money that will be used for a vendor to redo the health officer exam. The vendor has to have the expertise in test development and evaluation. The expertise would come from NJDOH and Health Officers.
- e) Local Health Report
  - i) ELC money will also be used to develop a new LHR. A vendor will develop the platform but will need input.

### 3) NJACCHO General Business Updates – Marconi Gapas

- a) President Report – Marconi
  - i) Monkeypox
    - (1) Thanked everyone on the response so far.
  - ii) Workforce Development Grant
    - (1) Increase in NJACCHO staffing, Executive Director, Finance Director, Assistant Finance Director
    - (2) WFD Chair, Chris Hellwig, and committee has moved forward on a lot of leadership opportunities. (See below)
      - (a) Scholarships, AAR Work, assist other PHACE organization and leadership opportunities
    - (3) Upcoming Grant Opportunities
      - (a) NJDOH put out a NOFA through ELC grant in the amount of \$75 million to further support public health infrastructure.
        - (i) NJACCHO has applied and would provide subgrants to LHDs.
        - (ii) Each LHD will be able to identify their own needs
        - (iii) Thanks to Margy, her team and Nicole for working on the funding formulas
      - (b) Bylaws
        - (i) By-law changes will be forthcoming and will be sent out for review prior to the League of Municipalities for a vote.

### b) Treasurer Report – Margy

#### i) **General Checking:**

Starting Balance:	\$ 216,693.12
Deposits	\$ 3,685.58
Deductions	\$ 13,319.74
Ending Balance:	\$ 207,058.96

#### **Grant Checking:**

Starting Balance: \$ 505,922.81  
Deposits \$ 27,687.51  
Deductions \$ 236,791.70  
Ending Balance: \$ **296,818.62**

Motion to approve the treasurer's report made by Frank W. by seconded Peter T.  
All voted in favor, no nays or abstentions.

c) Program Report – Stephanie

(1) 2022 Program Schedule & Updates

(a) Events posted on NJACCHO Calendar. Registration, unless otherwise stated, will be through NJACCHO website.

(b) Received payment from NJDOH for 2019 NJLM Conference costs.

(c) Past Events

(i) Thursday, June 9, 2022 – Virtual General Business Meeting

1. 56 participants

(ii) Thursday, September 15, 2022 – Full Day Learning Session

1. Topic: Health Equity & Cultural Competency
2. Speakers: Dr. Tanya Bass, Philip McCabe, Rutgers School of Public Health
3. Funded by NJDOH Workforce Development Grant. Approximate cost \$2,000.00.
4. Location: Rutgers, Busch Student Center
5. Approximately 30 attendees.

(iii) Upcoming Events

1. Thursday, October 13, 2022 – Stand Up for Mental Health & Networking Luncheon and Learning Session
2. Award winning counselor and stand-up comic David Granirer.
3. Location: Rutgers, Livingston Student Center
4. Learning Session: FREE Funded by NJDOH Workforce Development Grant. Approximate cost \$8,000.00.
5. Networking Luncheon: 12:30 PM – 2:30 PM
6. Location: Rutgers Club
7. Registration Fee: \$25.00 Members; \$40.00 Non-Members
8. Space limited.

(iv) Wednesday, November 9, 2022 – NJDEP CEHA Biannual Meeting o

NJACCHO working with NJDEP to sponsor CEUs. NJLM Annual Conference

(v) Annual Conference Tuesday, November 15th to Thursday, November 17<sup>th</sup>

1. Conference website is live  
<https://conference.njlm.org/2022/public/mainhall.aspx>
2. Schedule changes:
  - a. Wednesday, November 16, 2022 9:00 – 10:15

- b. Legislative Breakfast at AC Convention Center (ACCC)
  - c. 10:45 – 12:00 Commissioner’s Address at ACCC
  - d. 12:00 – 2:00 General Business Meeting w/Lunch at ACCC
- 3. Working with NJDEP Office of Local Government Assistance to sponsor credits for league sessions.
  - a. Wednesday, November 16, 2022 2:00 – 3:15 PM Set a Sustainable Path Towards Improving Your Community’s Health NJDOH Commissioner Persichilli and NJDEP Commissioner LaTourette
  - b. Wednesday, November 16, 2022 3:45 – 5:00 PM Resources to Build an Environmentally Healthy/Resilient Community
- 4. Future Events & Save the Date 2023
  - a. Possible session with NJDEP focusing on Environmental Justice and Environmental Justice Mapping, Assessment and Protection Tool (EJMAP)
- (vi) Thursday, April 20, 2023 – Learning Session featuring Dr. Samantha Nutt
  - o Funded by NJDOH Workforce Development Grant.
  - o Location: To be determined
  - Have ideas, suggestions, speakers and/or topics...please email to SGorman@co.morris.nj.us

d) Executive Director Report – Linda

- i) Workforce Development Grant Projects Completed
  - (1) Keynote Speaker Support – NJEHA Conference
  - (2) Scholarships – NJEHA Conference
    - (a) 10 1-day
    - (b) 65 3-day
  - (3) NJSOPHE Speaker Support – 6/24 Session
  - (4) NJAPHNA
    - (a) Nursing Credit Sponsorship for all 2022 members •
  - (5) Anticipated scholarships for 2022 Annual Program (September)
  - (6) NACCHO Scholarships
    - (a) 19 total (17 in person, 2 Virtual)
  - (7) Risk Communication Trainings
    - (a) North (5/6) – 58 attendees
    - (b) Central (5/26)- 32 attendees
    - (c) Southern (6/3) – 24 attendees
- ii) Grant Updates
  - (1) PFL
  - (2) Workforce Development
    - (a) NACCHO Scholarships – 19 total (17 in person, 2 Virtual)
    - (b) APHA Conference Scholarships

- (c) Certified Public Management Scholarships – If interested please reach out to Linda ASAP
  - (d) New Finance Assistant Starting 10/4
  - (e) After Action Report Consultant
    - (i) Seven conducted so far and 3 more to go. The last one is scheduled for 10/7/22.
    - (ii) Explorign the possibility of an online opportunity.
- iii) Leadership Opportunities
  - (1) Dale Carnegie
    - (a) Cohort 1-Princeton (September 2022)
    - (b) Cohort 2- Morristown (March 2023)
  - (2) NACCHO Emergenetics
    - (a) Anticipated April 2023
    - (b) North and South Location
  - (3) 2-Day Adaptive Leadership
    - (i) Forsgate Country Club
    - (ii) 3/8/23 & 3/29/23
  - (b) N2PH Residency Program
    - (i) Targeting New Professionals – Less than 1 year
    - (ii) January 2023 anticipated start date
  - (4) Upcoming Grant Activities
    - (a) Scholarships
      - (i) NJPHA Conference – 12/2/22
      - (ii) 2023 NACCHO Preparedness Summit
    - (b) Speaker Support – David Granrier
      - (i) 10/13/22 NJACCHO Program
    - (c) Dr. Samantha Nutt – April 20, 2023
    - (d) PHACE Co-Sponsored Statewide Program - 2023
- iv) 21st Century Leadership Application
  - (1) Formally accepted into the collaborative. We are hoping to use other states model to quantify PH in NJ.
  - (2) Kick off starting in early May, with in-person and virtual session being held in June
- e) CEHA Update – Report provided by Walter Beland to Stephanie Gorman  
Please take a look at the FY23 Application. Some are still missing Documentation, including matching amount, for the fiscal report is needed.
- f) Bylaw Updates
  - i) Last bylaw update approved by the Membership in May 2016
  - ii) Current revision

- (1) Small revision proposed in January 2022
- (2) Over the last 6 months, the Bylaw committee sought input
- g) PHACE Report – Kevin Sumner
  - i) Increasing advocacy in all of the PH groups
  - ii) PHACE Co-Sponsored Statewide Program – 2023
  - iii) Request on behalf of all statewide associations to meet with Commissioner
  - iv) Modified letter of support for the CDC infrastructure grant provided to NJDOH. It said we look forward to working together but could not provide support for a grant that we do not know the details.
- h) NACCHO Report – Margy Jahn
  - i) NACCHO has been working on their internal strategic planning and will be released in a graphic form shortly.
  - ii) NACCHO staff is meeting with CDC program staffing.

### **Open Forum**

- i) Committees:
  - i) Awards
  - ii) Membership
    - (1) Reminding everyone about renewals
      - (a) Looking to open up renewals mid-November
    - (2) Looking at how they can promote all the upcoming programs
    - (3) New member packet being discussed
- j) Workgroups:
  - i) Advocacy
    - (1) Advocacy Committee meeting the first week in October.
    - (2) Contact Lynette or Dave to get involved, [dhenry@mcrhc.org](mailto:dhenry@mcrhc.org) and
  - ii) Communicable Disease (Megan A. and Sarah Perramant)
    - (1) Meeting monthly since June. Representatives from all over the state and NJDOH CDS staff.
    - (2) Speakers from NJDOH represent timely topics.
    - (3) Looking for an emerging infectious disease conference and a hepatitis a toolkit.
    - (4) Minutes from the meeting are posted on the NJACCHO website.

(5) Contact Sarah at [sperramant@bloomfieldtwpnj.com](mailto:sperramant@bloomfieldtwpnj.com) for more information.

iii) Chronic Illness & Disease (Kathy S.)

- (1) Workgroup is following lead of NACCHO and developed a webpage that provides NJ resources.
- (2) Webpage is located on the NJACCHO website
- (3) If you have updates please e-mail them to [info@njaccho.org](mailto:info@njaccho.org)
- (4) Looking for members from Central or Southern NJ and for those to take on different topics.
- (5) If interested reach out to [kathys@bolp.org](mailto:kathys@bolp.org).

iv) Environmental & Consumer Health (Derrick)

- (1) Committee has had two members resign but have several members looking to join.
- (2) Bill Manly retired from NJDOH and have the committee has been in touch with NJDOH and the FDA code being adopted in NJ.
- (3) Lead regulation
  - (a) Comments have been submitted for the DCA code/regulation.
  - (b) Committee working with DCA on an FAQ document
  - (c) \$170 million in the state budget for lead removal
  - (d) DCA Housing Inspection Portal: <https://njdcaportal.dynamics365portals.us/>
- (4) State lab will no longer decap animals. It will be the responsibility of the sender.
  - (a) Guidance to be forthcoming.
- (5) If interested in joining contact Derrick at [dwebb@mtolivetwp.org](mailto:dwebb@mtolivetwp.org).

v) Emergency Preparedness (Dan)

- (1) No formal meeting but AAR workshops are going on.
- (2) Group will be looking at best practices and areas for improvement from the last few years.
- (3) If interested please contact Dan at [dregenye@ochd.org](mailto:dregenye@ochd.org)

vi) Maternal & Child Health – (Atif)

vii) Workforce Development (Chris H.) –

- (1) Committee worked with Rutgers to create a survey for each of the PH disciplines. Worked with NJACHHO for the HO survey. The survey will be going out soon.
  - (a) There will be a raffle for amazon gift cards for those that complete.
- (2) If interested please contact Chris, [chellwig@hamiltonnj.com](mailto:chellwig@hamiltonnj.com).

## Osborne award

### viii) Open Forum

- (1) Newsletter is now going out quarterly. If you did not get it, please let Linda know and if you have something to add please let Adam know.
- (2) I&Q of Monkeypox cases
  - (a) State has no plan or money for housing positive Monkeypox homeless cases.
  - (b) Need guidance for hotels, homeless shelters etc.
  - (c) If you have any ideas or best practices please share
- (3) Public Health Institute (Kevin S.)
  - (a) RWJF selected Acenda Integrated Health as the incubator for the Public Health Institute
  - (b) They are primarily clinic and not public health. We will be looking to provide public health feedback.
  - (c) Linda will forward the listening session dates.

Next general meeting will be November 16, 2022.

Motion to adjourn business meeting made by Margy, 2nd by Cindy was made at 11:40 am.  
All in Favor, no opposed, no abstentions.

Submitted by Holly Funkhouser Cucuzzella.