



NJACCHO General Business Meeting

Virtual

February 9, 2023

Draft Minutes

1. Call to Order and Approval of Minutes – Chris Merkel

- a. Meeting called to order at 9:32am
- b. Minutes from the November 2022 meeting were reviewed

Motion to Approve: Peter Tabbot

Second: Margy Jahn

Discussion:.

Nays:

Abstentions: Chris Hellwig, Cristianna Gibbs, Cynthia Weaver, Sumantha Bunsu

All remaining voted yes.

Motion Carries

2. OLPH Update –Jamie Weller

- a. Local Health Report
 - i. Deadline has been extended to March 15, 2023
 - ii. We are trying to fix the current issues with the system and are responding to questions that have been submitted.
- b. Redbook Portal
 - i. Please log in to redbook and make sure the information, especially after hours contact
- c. Rachel Hammond – Data Privacy Officer
 - i. Will be reaching out about forming a workgroup. More information will be on OLPH call.
 - ii. When emailing OLPH please use the general email address to make sure it is answered in a timely manner. Contact.lhr@doh.nj.gov
- d. Pandemic Response
 - i. May 11th Federal PH emergency will be ending which has a lot of implications
 - 1. Currently looking at EDs and other directives
 - 2. Will be a continued emphasis on vaccinations with vulnerable populations
 - ii. Testing
 - 1. NJDOH has worked hard to support LHDs with testing for vulnerable populations
 - 2. Still working on keeping quarterly distribution

3. The feds are clear that testing support will be ending or reduced significantly with the end of the pandemic.
 4. Insurance companies will not be required to cover testing.
 5. The labs may not be required to report negatives.
- iii. PCG
1. May 5th will be the scale down date for PCG.
 2. Providing supports for PCG staff
 3. If you have jobs or other resources to share with PCG staff, please forward to Jamie
- iv. NJDOH-CDC Grant
1. Regional Support System Co-Developed with LHD
- v. Grants
1. Looking like NJDOH will be able to continue VSF for another year. Specifics TBD.
 - a. ELC cannot fund clinical
 2. County Funding – 42 Million
 - a. No new update

3. President's Report

- a. N2PH
 - i. Thank you all for stepping up to mentor
 - ii. Program so far has been very successful
- b. Public Health Institute
 - i. Continue to advocate to have a seat at the table
- c. Commissioner Meeting
 - i. Officers had a meeting with Commissioner about their CDC capacity grant.
 1. NJACCHO will continue to meet with them about the grant and our involvement
 - ii. 40% is supposed to be allocated to support LHD
 - iii. One component are regional support leads to assist LHDs. A clear role is not fully defined yet. They will be placed within LHDs.
- d. Public Health Council
 - i. Next meeting is 2/13
 - ii. A link has been provided to view live.
 - iii. Link to the PHC meeting information:
<https://web.doh.state.nj.us/apps2/events/displayEvents.aspx?item=6974>
- e. Media Subject Matter Experts
 - i. A survey was put out to gather names of interested HOs so we can have an established pool for experts ready and comfortable to speak with the media
 - ii. The link if interested is:
<https://www.surveymonkey.com/r/NJACCHOMediaOutreach>
- f. Legislative Information
 - i. S 2413 – Minimal annual state appropriation for health departments.

1. The bill has not moved
2. We are asking all members to reach out to representatives to ask them to sign onto the bill.
3. We want to engage the Governors Office so they know the importance of this bill and sustainable funding.
- ii. Join NJACCHO and the PHACE Organizations at a Trenton Advocacy Day in 2/27 - Please sign up so we know who is planning to attend. Please share with your staff as well. <https://forms.gle/r5F9JoHkkVKdmYhbA>
 1. Working on developing talking points
- g. Committees and Workgroups
 - i. Please consider joining a committee or a workgroup
- h. Other
 - i. LHR extended to 3/15

4. NJACCHO General Business Updates

a. Treasurer's Report – As of January 31, 2023 – Margy Jahn

i. **General Checking:**

Starting Balance:	\$ 206,286.81
Deposits:	\$ 28,831.50
Deductions:	\$ 5,037.61
Ending Balance:	\$ 230,080.70

Grant Checking:

Starting Balance:	\$ 17,029,240.53
Deposits:	\$ 8,456,627.98
Deductions:	\$ 25,092,119.00
Ending Balance:	\$ 393,749.51

Money Market:

Starting Balance:	\$ 25,004,906.84
Deposits:	\$ 0
Deductions:	\$ 0
Ending Balance:	\$ 25,004,906.84

Money was transferred to a money market to help protect the money and gain a larger interest rate.

Motion to Approve: Frank Wilpe

Second: Sarah Perramant

Discussion:.

Nays: 0

Abstentions: 0

Motion Carries

5. Executive Director Report

- a. NJACCHO Structure
 - i. Thank you to all the NJACCHO staff.
 - ii. Potential new staff coming onboard in the next few weeks
 - iii. Dave Henry has been brought on to work on the ELC grant
- b. Working on policies and procedures
- c. Strategic Plan
 - i. We have copied with RAND institute to help us get a needs assessment to determine where NJACCHO should focus efforts
 - ii. Interviews and surveys will be forthcoming
- d. Monthly Meetings with OLPH
 - i. If you have questions for these meetings, please forward questions to info@njaccho.org.
 - ii. This seems to have improved communication
- e. NJACCHO continues to work with NACCHO and other SACCHOS to help us as we grow
- f. NJACCHO has submitted an application to present on NJACCHO initiatives at NACCHO 360 – Thanks to Kevin for submitting.

6. Grant Updates

- a. PHEP Coordinator Report – Adam Perper
- b. Quarterly Newsletter went out January 2023
 - i. Any feedback is greatly appreciated
 - ii. Any topics or submission of articles can be directed to the PHEP Coordinator
- c. Emergency Preparedness Committee
 - i. Looking for additional members to join, please reach out to Dan Regenye (dregenye@ochd.org) or myself
 - ii. Our next meeting is scheduled for March 2nd, 2023 @ 2pm
- d. New Jersey Hospital Association / Healthcare Coalition will be rolling out Juvare/Web EOC in 2023
 - i. Web based incident management platform
 - ii. Currently only being used as an Acute Care NJ Divert Status <https://njdivert.juvar.com/>
- e. Regional HCC will be doing a burn exercise.
 - i. The dates for this series of tabletop exercises are:

North Region: Friday, February 24th, 2023 10AM-1PM

Signup Link: <https://www.surveymonkey.com/r/9GPCXN8>

Central Region: Wednesday, February 22nd, 2023 10AM-1PM

Signup Link: <https://www.surveymonkey.com/r/KQ5V2ZW>

South Region: Monday, February 27th, 2023 10AM-1PM

Signup Link: <https://www.surveymonkey.com/r/KW8NPM3>

- f. If I can assist in any way with your agency(s) please reach out and let me know
 - i. Trainings
 - ii. Exercises
 - iii. Etc.
- g. Contact Information
 - 1. phep@njaccho.org
 - 2. (908) 455-6883
- h. Project Firstline (PFL) – Lisa Gulla
 - i. Service agreements
 - i. 15 LHDs
 - 1. 5 County (2 through MOA)
 - 2. 10 Municipal/Regional
 - j. Trainings
 - i. 4 Train the Trainer (TtT)
 - ii. 42 Individuals Trained
 - iii. 9 PFL Trainings to 72 Healthcare Professionals at LTCs/SNFs
 - iv. Most focused on Respiratory Droplets/Source Control and
 - v. How staff can reduce health disparities within their facilities
 - vi. Already exceeded DOH minimum grant requirements of 7 trainings per quarter
 - k. Highlight
 - i. Created a comprehensive spreadsheet that was developed and shared with all State grantees to help ensure collaboration in outreach to LTC/SNFs.
 - l. Results
 - i. TtT pre/post tests show a 24% increase in knowledge on average amongst participants
 - m. What's Next
 - i. Norovirus Advanced Level Training to be completed by end of month and at least one training on subject to be conducted by end of March
 - ii. 2 Hour advanced level training/TtT refresher for next quarter
 - iii. Data analysis and results from grantees trainings
 - iv. Social Media performance metrics
- n. N2PH (New to Public Health) – Sylvia Bookbinder
 - o. Residents
 - i. Cohort has 25 Residents
 - 1. Initially 41 applications were received.
 - ii. Orientation Session – Jan. 10
 - iii. Module 1 Session – Feb. 6
 - iv. Next Steps:
 - 1. Continue monthly online modules

- 2. Hold monthly live group discussions
 - 3. Connect with mentors
 - p. Mentors
 - i. Thank you for the engagement!
 - ii. 17 applications were received
 - iii. 10 mentors needed
 - iv. Each mentor will be matched with 2-3 Residents
 - 1. Based on Resident preferences
 - 2. re: experience and expertise
 - v. Orientation – later this month
 - q. NJACCHO COVID19 Workforce Development Grant
 - i. **AAR – Support still available!**
 - ii. **Upcoming Trainings:**
 - 1. 2-Day Adaptive Leadership Program – March 8 & 9
 - a. Forsgate Country Club
 - 2. Dale Carnegie – Northern Cohort – starting March 14
 - 3. The PHACE of Public Health in New Jersey: A Collaborative Effort for Transformation – April 20
 - 4. Emergenetics
 - a. Turtle Back Zoo – May 3
 - b. Rowan College at Burlington – May 4
 - 5. Preaching what you Practice: Communication Strategies for Outbreaks – June 14
 - 6. Scholarships available
 - a. NACCHO Preparedness Summit
 - b. NJEPA Conference
 - c. NJEHA Conference
 - r. Enhancing Local PH Infrastructure Grant
 - 1. **92 Applications Received**
 - 2. As of 2/8/23
 - a. Preliminary Program & Fiscal Reviews Complete
 - b. 27 Active Modification Requests
 - c. 6 Applicants - 2nd Modifications forthcoming
 - d. 10 Awards Issued - \$3,165,695
 - e. Remaining Modification Requests expected by Monday
 - f. Reimbursement process to begin Late February for Awarded LHDs
 - 3. More details and technical assistance coming soon
7. PHACE Update
- a. PHACE is now officially incorporated

- i. Working on creating the bylaws
 - b. PHACE Organizations at a Trenton Advocacy Day in 2/27 - Please sign up so we know who is planning to attend. Please share with your staff as well.
<https://forms.gle/r5F9JoHkkVKdmYhbA>
 - c. The PHACE of Public Health in New Jersey: A Collaborative Effort for Transformation – April 20 day long conference to begin to discuss on how to move PH forward in NJ
8. NACCHO Update
- a. No Updates
9. Workgroup/Committee Updates
- a. Committee Chairs
 - i. No updates
 - b. Committee
 - i. Advocacy
 - 1. Advocacy Day
 - a. February 27
 - b. 10:00 – 4:00pm
 - c. Trenton – Statehouse
 - d. Sign up if you plan to join
 - e. All PHACE Organizations have been invited to participate
 - f. Please contact your local legislatures to stop by and learn about NJACCHO
 - 2. Bills Monitoring
 - a. A4920 – Residential Kennels
 - b. A3712 -Lead Drinking Water Hazards in Rental Units
 - c. S264 -Kevin Sumner stated the senate committee will be hearing the smoking exemptions in the Casinos and we should comment.
 - ii. Communicable Disease
 - 1. NJDOH and LHD – good participation
 - 2. June 14th statewide communicable disease forum
 - a. Forsgate County Club
 - b. Local and National level speakers
 - c. Focused on CD and Health Ed
 - iii. Chronic Illness & Disease
 - 1. Patrick Anderson is the new chair
 - 2. Populating information on the NJACCHO section of the website.
 - iv. Emergency Preparedness
 - 1. Next meeting is March 2nd
 - 2. Reach out to Dan for meeting information, dregeny@ochd.org
 - 3. Sharing grant approval items to help with spending.

- v. Environmental & Consumer Health
 - 1. No update
- vi. Maternal & Child Health
 - 1. Looking for committee members
 - 2. Please reach out to Cindy, Cinthia.weaver@gmail.com
- vii. Membership, Marketing and Fundraising
 - 1. No update
- viii. Program
 - 1. See dates above for upcoming programs
- ix. Workforce Development
 - 1. Committee will be focusing on a draft opening survey
 - 2. Rutgers will be holding a job fair the end of April and NJACCHO would like to promote any job openings. LHDs are welcome to have their own table. More information to come.

10. Guest Speaker – Megan Sullivan

- a. Hope for Health Program
 - i. Geared for Public Health Professionals
 - 1. Jaime Angelini – Northern Region Manager - Jaimea@mhanj.org
 - 2. Janis Mayer - Central Region Manager - Janis.Mayer@rwjbh.org
 - 3. Kathy Thomson - Southern Region Manager - Kathy.Thomson@centerffs.org
 - ii. Program Goals
 - 1. Help health workers understand their current situation & reactions
 - 2. Reducing stress and providing emotional support
 - 3. Assisting in reviewing recovery options
 - 4. Promoting the use or development of coping strategies
 - 5. Connecting health workers to resources
 - iii. Services Available
 - 1. Emotional Support to Promote General Well Being
 - 2. Psychoeducation/Information on Pandemic Reactions and Coping Skills
 - 3. Virtual and/or In Person Services Offered

11. Guest Speaker – Collen McKay Wharton

- a. NJ Licensed Health Officers Training Needs Assessment – Key Outcomes
- b. Full slides off results can be found at https://njaccho.org/content.aspx?page_id=22&club_id=317722&module_id=466905
- c. If you are interested in being more involved in WFD committee or other committees, please contact Chris Hellwig or Linda for information on the next meeting.
- d. New Public Health Scholarship Available
 - i. 50% off tuition got those currently working in Public Health
 - ii. Can apply for Fall 2024
 - 1. Deadline May 1st

- iii. Can be MPH or Population Health Certificate
- iv. https://go.rutgers.edu/SPH_Scholarship

12. Open Forums

- a. Forums
 - i. **Small/Rural** - This forum will consist of and focus on the needs of small health departments and health departments serving rural communities. Small may be defined by population served and/or extent of health department resources (staff, budget, etc.)
 - ii. **Medium** - This forum will consist of medium sized health departments, defined by population served and/or extent of health department resources (staff, budget, etc.)
 - iii. **Large/County/LINCS** - This forum will consist of and focus on the needs of local health departments serving large County communities, LINCS agencies, and local health departments serving other large populations.
- b. Health Officer Retention
 - i. Discussion on how to recruit and train more Health Officers.
 - ii. A lot of the programs we have are working on retaining individuals in Government Public Health
 - iii. OLPH looking to better support those going into the health officer field
 - iv. Need to make changes to the environment etc. It is not just about pay.
 - v. Colleen McKay-Wharton suggestion we have a training on succession planning.
- c. NJACCHO Social Media Pool
 - i. NJACCHO is looking for Health Officers/members to be available to serve as subject matter experts and to speak on behalf of the association when media organizations reach out for comments.

[Please complete the survey](#), if interested.

Motion to Approve: Marconi Gapas

Second: Chris Hellwig

Discussion: none

Nays: 0

Abstentions: 0

Motion Carries

Meeting adjourned: 12:02